



POSITION DESCRIPTION

Melbourne Research

Division of the Deputy Vice-Chancellor (Research)

Director, Melbourne Asia Research Network

POSITION NO	0032492
CLASSIFICATION	Level E
SALARY	Attractive remuneration package is negotiable
SUPERANNUATION	Employer contribution of 17%
EMPLOYMENT TYPE	Full-time fixed term position for 5 years Fixed term contract type: Research
OTHER BENEFITS	www.hr.unimelb.edu.au/careers/benefits
CURRENT OCCUPANT	Vacant
HOW TO APPLY	<p><i>PLEASE DO NOT APPLY VIA THE UNIVERSITY WEB SITE.</i></p> <p>Completed applications should be uploaded at www.perrettlaver.com/candidates quoting reference 1475.</p> <p>Applications close: 12 noon (AEDT) Friday 7 February 2014</p> <p>Shortlisted candidates will be invited to attend informal sessions and formal interviews in March 2014.</p>
CONTACT FOR ENQUIRIES ONLY	<p>Kane Love (Perrett Laver) Tel +61 2 9006 3316 Email kane.love@perrettlaver.com</p> <p><i>Please do not send your application to this contact</i></p>

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Position Summary

The Director oversees collaborative research activities within the Melbourne Asia Research Network (MARN). MARN is a new initiative at The University of Melbourne to facilitate collaborative, interdisciplinary, problem-oriented, Asia-relevant research. MARN will provide a network structure linking the University's existing Centres and Institutes that have a focus on Asia-relevant research and other Asia-relevant research activities within the University. It will significantly enhance the interdisciplinary, scale, impact and profile of research that addresses emerging issues and challenges in an Asian context, particularly those aligned with the University's grand challenges research strategy. It will also deepen and extend the international collaborations that underpin this research. The Network structure reflects the diversity and strength of the existing Asia-relevant research activity within the University; the interdisciplinary and international networks fostered by MARN, supported by an Asia Research Fund, will extend the capacity of the existing Centres and Institutes without undermining their disciplinary roots and current governance arrangements.

The Director provides leadership in developing, attracting and facilitating interdisciplinary research within and outside the University by actively engaging with international institutions, government, industry, philanthropic organisations and academic staff to address Asia-relevant issues. The Director will lead the public and intra-University profile of MARN and promote the Network as a provider of interdisciplinary excellence in Asia-relevant research. As the inaugural appointee, the Director will have the opportunity to define and develop the Network, in partnership with the University's Asia-engaged research leaders and the Deputy Vice-Chancellors (Engagement) and (Research) (the DVCs).

The Director, appointed in one of the University's faculties or graduate schools, is expected to maintain his/her own program of Asia-relevant research. The Director's own research can be based in any discipline or research field that is relevant to advancing Asia-relevant scholarship. The Director is also expected to have experience in conducting interdisciplinary research and to demonstrate capacity for leading interdisciplinary programs.

The Director reports to the DVCs or their delegates on strategic matters and to the Dean of a host Faculty on administrative matters. The incumbent will be expected to work actively to facilitate innovative interdisciplinary research with Asian relevance and engage with researchers across the University.

The principles governing the MARN initiative are similar to those that underpin the work of the Melbourne Research Institutes (see <http://ri.unimelb.edu.au/> for further information on these Institutes).

Please refer to 'University Expectations of a Professor' which can be found at: http://www.hr.unimelb.edu.au/__data/assets/pdf_file/0006/517776/ExpectationsOfAProfessor.pdf.

1. Selection Criteria

1.1 ESSENTIAL

- 1.1.1 A PhD awarded in a discipline relevant to the research program of MARN.
- 1.1.2 International research track record and reputation in an area of Asia-relevant research.
- 1.1.3 Demonstrated ability to identify, attain and lead significant collaborative research grants.
- 1.1.4 Demonstrated skills and experience in developing and leading research networks for the purposes of interdisciplinary research collaboration.
- 1.1.5 Demonstrated leadership in facilitating effective and collaborative interdisciplinary research across a large research organisation.
- 1.1.6 Willingness and demonstrated capacity to facilitate research and research grants within and outside his/her own research expertise or methodological orientation.
- 1.1.7 Demonstrated skills in building networks, with a distinguished record in liaising and building relationships with the leaders of academia, government departments and agencies, non-government organisations, the media, industry, philanthropic sectors and the business sector.
- 1.1.8 Excellent oral and written communication skills suitable for a variety of audiences including industry, community, policy makers, government, academic peers and collaborators and lay audiences.
- 1.1.9 Demonstrated significant administrative and management skills including the capacity to manage budgets and staff performance and expectations, and a proven capacity to deliver effective strategic direction and leadership.

1.2 DESIRABLE

Not applicable.

2. Special Requirements

Nil.

3. Key Responsibilities

The key responsibilities outlined in 3.1 to 3.4, must be read in conjunction with the University minimal standards for the academic level (MSAL) as outlined below.

Minimum Standards for Level E, Professor

A level E academic will provide leadership and foster excellence in research, teaching and policy development in the academic discipline within the institution and within the community, professional, commercial or industrial sectors.

A level E academic will have attained recognition as an eminent authority in their discipline, will have achieved distinction at the national level and may be required to have

achieved distinction at the international level. A level E academic will make original, innovative and distinguished contributions to scholarship, research and/or teaching in their discipline and may undertake research. They will make a commensurate contribution to the work of the institution.

The research work of a level E academic will typically have achieved international recognition through original, innovative and distinguished contributions to their field of research, which is demonstrated by sustained and distinguished performance. At level E an academic will provide leadership in their field of research, within their institution, discipline and/or profession and within the scholarly and/or general community. They will foster excellence in research, research policy and research training.

3.1 CONTRIBUTION TO TEACHING AND LEARNING

- ▶ MARN has no direct responsibility for coursework.

It would be expected, however, that the incumbent become familiar with the teaching and learning objectives of the University of Melbourne and contribute to the broader profiling of the University's Asia relevant teaching and learning programs.

3.2 RESEARCH (ADVANCEMENT OF THE DISCIPLINE)

In partnership with existing research leaders, seek to enhance the scale, impact and profile of interdisciplinary, Asia-related issue- and theme-oriented research collaborations within, and in international collaborations with, the University and to promote an Asian dimension in a wider set of relevant research.

- ▶ Advise the DVCs and the University on matters relating to the University's Asia-focused research engagement, including identification of the issues and themes aligned with the Research at Melbourne Grand Challenges which, in turn, will structure the activities of MARN.
- ▶ Advise the DVCs on strategies to promote the University's expertise, capability, profile and impact in Asia-relevant research.
- ▶ Advise the DVCs on the allocation of the Asia Research Fund to support Asia-relevant research.
- ▶ Oversee the collaborative research initiatives of MARN.
- ▶ Convene a MARN Advisory Group to advise the Director on these matters.
- ▶ Seek to enhance the scale and impact of internal and external research collaborations, including identification of key partners with whom researchers can collaborate on high-quality and -impact research.
- ▶ Seek to attract external funding for Asia-relevant research.
- ▶ Facilitate an integrated and coherent presentation of the University's Asia-related research and graduate research training opportunities.
- ▶ Make original and innovative contributions to his/her field of research, commensurate with the level of appointment.
- ▶ The Director is supported by an Executive Officer to assist in advancing the Network's strategic and operational objectives and to ensure that these objectives are met in the form of successful completion of events, research publications, project deliverables, and grant applications.

3.3 ENGAGEMENT

- ▶ Build and maintain effective relationships with industry leaders in academia, government, non-government organisations, and business to expand the Network's research activities, successes and reputation. This includes maintaining leadership of formal partnerships coordinated by MARN on behalf of the University.
- ▶ Maintain active communication with University staff, research higher degree students and alumni associated with the Network and lead the program of activities developed by the Network for these groups.
- ▶ Ensure that the Network is effectively represented and is visible to both the University and external community by showcasing in innovative ways the University's expertise and research in Asia-relevant research.

3.4 SERVICE AND LEADERSHIP

- ▶ Contribute to the strategic development of Asia-relevant research, particularly in the context of the University's 'Grand Challenges'.
- ▶ Build and lead the financial security of the Network by working with research leaders to attract major research project funding, and by working closely with the University's engagement and partnership units to attract industry, government and philanthropic funds.
- ▶ Lead and manage the operations of MARN so that it meets the objectives outlined in its Annual Activities Plan, KPIs and budget, which the Director, Executive Officer and the relevant research leaders will determine in consultation with the Deputy Vice-Chancellors, Engagement and Research.

3.5 OCCUPATIONAL HEALTH AND SAFETY (OH&S) AND ENVIRONMENTAL HEALTH AND SAFETY (EH&S) RESPONSIBILITIES

- ▶ As outlined in section 5.

4. Other Information

4.1 ORGANISATION UNIT

The Melbourne Asia Research Network (MARN) is a new initiative at The University of Melbourne to facilitate collaborative, interdisciplinary, problem-oriented, Asia-relevant research. . MARN will provide a network structure linking the University's existing Centres and Institutes that have a focus on Asia-relevant research and other Asia-relevant research activities within the University. It will significantly enhance the interdisciplinary, scale, impact and profile of research that addresses emerging issues and challenges in an Asian context, particularly those aligned with the University's grand challenges research strategy. It will also deepen and extend the international collaborations that underpin this research. The Network structure reflects the diversity and strength of the existing Asia-relevant research activity within the University; the interdisciplinary and international networks fostered by MARN, supported by an Asia Research Fund, will extend the capacity of the existing Centres and Institutes without undermining their disciplinary roots and current governance arrangements).

4.2 BUDGET DIVISION

The Deputy Vice-Chancellor (Research) provides academic leadership and line management responsibility to Melbourne Research comprising the Office of the Deputy Vice-Chancellor (Research) and Pro Vice-Chancellors, the Melbourne Research Office, Melbourne School of Graduate Research, eResearch and the R&D Leadership Unit. The Deputy Vice-Chancellor (Research) works closely with Officers of the Academic Board, Deans and Associate Deans (Research) to address strategic matters related to the University's research performance, research investment, and research priorities.

Melbourne Research has operational responsibility for delivering high-level services in support of the University's research agenda. Specific administrative responsibilities relate to research grants and contracts, research ethics, research higher degree management, research performance reporting and research systems support. The Melbourne Research Office works closely with Legal Services, Human Resources, Financial Operations, Melbourne Ventures and the Office of the Provost to deliver these administrative services.

4.3 THE UNIVERSITY OF MELBOURNE

The University of Melbourne is a leading international university with a tradition of excellence in teaching and research. With outstanding performance in international rankings, Melbourne is at the forefront of higher education in the Asia-Pacific region and the world. The University of Melbourne is consistently ranked among the world's top universities. Further information about our reputation and global ranking is available at www.futurestudents.unimelb.edu.au/explore/about/reputation-rankings

Established in 1853, shortly after the founding of Melbourne, the University is located just a few minutes from the centre of this global city. The main Parkville campus is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide range of knowledge-based industries.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded. Further information about working at The University of Melbourne is available at hr.unimelb.edu.au/careers.

4.4 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

- ▶ Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. www.growingesteem.unimelb.edu.au
- ▶ The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.

- ▶ The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs.
<http://www.unimelb.edu.au/research/research-strategy.html>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.

Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.

Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of *Research at Melbourne: Ensuring Excellence and Impact to 2025*.

4.5 EQUITY AND DIVERSITY

Another key priority for the University is access and equity. The University of Melbourne is strongly committed to an admissions policy that takes the best students, regardless of financial and other disadvantage. An Access, Equity and Diversity Policy Statement, included in the University Plan, reflects this priority.

The University is committed to equal opportunity in education, employment and welfare for staff and students. Students are selected on merit and staff are selected and promoted on merit.

4.6 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at www.unimelb.edu.au.

5. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/topics/responsibilities/>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.