



POSITION DESCRIPTION

Department of Economics
Faculty of Business and Economics

Senior Lecturer/Lecturer in Actuarial Studies

POSITION NO	0038904
CLASSIFICATION	Lecturer (Level B) or Senior Lecturer (Level C)
SALARY	AUD\$92,654 - \$110,022 p.a. (Lecturer Level B) or AUD\$113,496 - \$130,866 p.a. (Lecturer Level C) Plus additional loading for holders of actuarial qualifications
SUPERANNUATION	Employer contribution of 17%
EMPLOYMENT TYPE	Full time continuing position
OTHER BENEFITS	http://about.unimelb.edu.au/careers/working/benefits
CURRENT OCCUPANT	Vacant
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , under 'Job Search and Job Alerts', select the relevant option ('Prospective Staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Professor Mark Joshi Tel +61 3 8344 5299 Email mark.joshi@unimelb.edu.au <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our websites:

about.unimelb.edu.au/careers
joining.unimelb.edu.au

Position Summary

The Department of Economics at the University of Melbourne is the leading economics department in Australia with strong undergraduate and postgraduate programs and an outstanding group of actuaries, economists and econometricians. The Centre for Actuarial Studies operates within the department to research and teach actuarial studies at all levels.

The Department invites applications for the position of either Senior Lecturer or Lecturer in Actuarial Studies.

The Department is interested in applicants with the capability to publish in leading refereed journals and provide high quality teaching and engagement at both the undergraduate and postgraduate levels. Applicants from any area of Actuarial Studies will be considered.

Objectives of the Centre for Actuarial Studies

The Centre's objectives are:

1. To produce high-quality research of two types: contributions to international knowledge that are publishable in leading international actuarial journals, and international quality research which has direct relevance to the Australian actuarial profession;
2. To offer international quality teaching and training in both undergraduate and graduate programs;
3. To be accredited by the Institute of Actuaries of Australia (IAAust),
4. To make significant contributions to the actuarial profession and to the Australian community.

1. Selection Criteria

LECTURER

1.1 ESSENTIAL

- ▶ Have completed or be in the final stages of completion of a PhD (or an appropriate equivalent) in Actuarial Studies or a closely related discipline.
- ▶ Research interests and an on-going research program in Actuarial Studies or financial mathematics as demonstrated by submissions to leading refereed journals and working papers.
- ▶ To hold or have almost obtained a fellowship of the Actuaries Institute or equivalent
- ▶ Ability to teach a broad range of subjects at undergraduate, honours and masters level, in the field of actuarial studies
- ▶ A record of participation in academic conferences, seminars and workshops.
- ▶ Personal qualities which will foster a high level of achievement in students.
- ▶ An ability to work effectively within a large department and to make a significant contribution to the objectives of the Centre for Actuarial Studies.
- ▶ Outstanding performance in a range of activities is expected.

1.2 DESIRABLE

- ▶ At least one refereed publication in Actuarial Studies or a related discipline.
- ▶ Evidence of high quality teaching experience at tertiary level. Experience with fostering online and alternative modes of teaching will be highly valued.
- ▶ An ability to attract research grants, and engage with the actuarial community and the business sector in Australia.

SENIOR LECTURER

1.1 ESSENTIAL

- ▶ Have completed a PhD (or an appropriate equivalent) in Actuarial Studies or a closely related discipline.
- ▶ Research interests and an on-going research program in Actuarial Studies or financial mathematics. A strong record of academic research as evidenced by refereed publications in the fields of in Actuarial Studies or a related discipline.
- ▶ A fellowship of the Actuaries Institute or equivalent to act as "nominated accredited actuary".
- ▶ Demonstrated experience of quality teaching in a broad range of subjects at undergraduate, honours and masters level in actuarial studies and related topics.
- ▶ At least three refereed publications in Actuarial Studies or a related discipline.
- ▶ A record of participation in academic conferences, seminars and workshops.
- ▶ Personal qualities which will foster a high level of achievement in students.
- ▶ An ability to work effectively and collegially within a small centre to make a significant contribution to the objectives of the Centre for Actuarial Studies.
- ▶ Outstanding performance in a range of activities is expected.

1.3 DESIRABLE

- ▶ Experience with fostering online and alternative modes of teaching will be highly valued.
- ▶ An ability to attract research grants and engage with industry, the actuarial community and the business sector in Australia.

2. Key Responsibilities

- ▶ To teach to required standards:
 - At least one specialist subject at third year, Honours year or graduate level in Actuarial Studies and
 - A core first or second year subject in Actuarial Studies if required.
- ▶ To supervise Honours, Masters and PhD students
- ▶ To undertake research in an area or areas of Actuarial Studies.
- ▶ To produce high quality research published in refereed journals.
- ▶ To participate in academic conferences, seminars and workshops.
- ▶ To foster a high level of achievement in undergraduate and graduate students.
- ▶ To work collegially within a small centre.
- ▶ To attract research grants and engage with industry.
- ▶ To undertake, in accordance with the level of appointment, administrative duties.
- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (H&S) responsibilities as outlined in section 4.

3. Other Information

3.1 ORGANISATION UNIT

The Department of Economics is a leading department in Australia with a strong postgraduate program and an outstanding group of actuaries, economists and econometricians, all of whom have high research profiles. The Department is one of the largest departments in the Faculty of Business and Economics. The Department is research active and performs teaching and research in the areas of economics, econometrics and actuarial studies. The Department provides high quality teaching at undergraduate and postgraduate levels and undertakes high quality research. The Department actively contributes to the community and maintains strong ties to business and government sectors. Located within the Department are:

- Centre for Actuarial Studies
- Trade and Development Research Unit
- Economic Theory Research Unit
- Microeconometrics Research Unit
- Macroeconomics Research Unit
- Households Research Unit
- Centre for Market Design

More information on the Department can be obtained from
<http://fbe.unimelb.edu.au/economics>

3.2 BUDGET DIVISION

The Faculty of Business and Economics at the University of Melbourne has been preparing students for exciting and challenging careers in industry since 1924. We have developed an outstanding reputation, locally and internationally, for the quality of our teaching and research. The Faculty has an active board of business leaders, government representatives and community leaders who contribute to the implementation of our vision.

Organisational Structure

The Faculty is home to Melbourne Business School (MBS) and to six teaching and research departments:

- Accounting
- Business Administration
- Economics
- Finance
- Management and Marketing
- Melbourne Institute of Applied Economic and Social Research

The Faculty has the following student and academic support centres, including:

- Academic Support Office
- Employment and Enrichment Services
- The Centre for Excellence in Learning and Teaching

Administrative support to the Departments, Units and Centres is provided by the following:

- Finance
- Human Resources (including OHS)
- Research Support
- Marketing and Communications
- Service Level and Facilities Management
- Quality Office

Our Programs

There are around 7,500 students enrolled in undergraduate and graduate degrees within the Faculty.

The Bachelor of Commerce is one of the most sought-after business courses in Australia. From 1 May 2013 all graduate programs in business and economics are offered through Melbourne Business School. Melbourne Business School offers a full suite of professional masters programs for those with little work experience right through to the MBA suite. It is also the home of leading research masters degrees and the PhD.

Our Graduates

Since the Faculty was established it has produced over 48,000 graduates. Many of our alumni now occupy senior positions in business, government and academia, in Australia and around the world.

Further information about the Faculty is available at www.fbe.unimelb.edu.au.

3.3 THE UNIVERSITY OF MELBOURNE

The University of Melbourne is a leading international university with a tradition of excellence in teaching and research. With outstanding performance in international rankings, Melbourne is at the forefront of higher education in the Asia-Pacific region and the world. The University of Melbourne is consistently ranked among the world's top universities. Further information about our reputation and global ranking is available at <http://futurestudents.unimelb.edu.au/explore/why-choose-melbourne/reputation-rankings>.

Established in 1853, shortly after the founding of Melbourne, the University is located just a few minutes from the centre of this global city. The main Parkville campus is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide range of knowledge-based industries.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded. Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

3.4 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

- ▶ Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. <http://about.unimelb.edu.au/strategy-and-leadership>
- ▶ The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.
- ▶ The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs. <http://research.unimelb.edu.au/index.html#home>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.

Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.

Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of Research at Melbourne: Ensuring Excellence and Impact to 2025.

3.5 EQUITY AND DIVERSITY

Another key priority for the University is access and equity. The University of Melbourne is strongly committed to an admissions policy that takes the best students, regardless of financial and other disadvantage. An Access, Equity and Diversity Policy Statement, included in the University Plan, reflects this priority.

The University is committed to equal opportunity in education, employment and welfare for staff and students. Students are selected on merit and staff are selected and promoted on merit.

3.6 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/unisec/governance.html>.

4. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/topics/responsibilities/>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

4.1 ACADEMIC STAFF

- ▶ In addition to the above, Academic Staff are responsible for ensuring that an equivalent standard of OHS and EHS is afforded to their students as is afforded to University staff generally. Academic staff are deemed to have principal supervisory duty for undergraduate and postgraduate student activities.